



# FARNHAM TOWN COUNCIL

## Agenda Council

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### Time and date

Thursday 25th June, 2020 at 7.00 pm

### Place

To be held remotely via Zoom.

Meeting ID: 863 7589 4888

Password: 201523

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To ALL MEMBERS OF THE COUNCIL

Dear Councillor

You are hereby summoned to attend a Meeting of **FARNHAM TOWN COUNCIL** on **Thursday 25th June, 2020, at 7.00 pm** in the To be held remotely via Zoom. The Agenda for the meeting is attached.

Yours sincerely

**Iain Lynch**  
Town Clerk

### **Members' Apologies**

**Members are requested to submit their apologies and any Declarations of Interest on the relevant form attached to this agenda to [customer.services@farnham.gov.uk](mailto:customer.services@farnham.gov.uk) by 5pm on the day before the meeting.**

### **Recording of Council Meetings**

This meeting is digitally recorded and retained until the minutes are signed.

### **Questions by the Public**

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

**Members of the Public are welcome and have a right to attend this Meeting.**



# FARNHAM TOWN COUNCIL

## Disclosure of Interests Form

Notification by a Member of a disclosable pecuniary interest in a matter under consideration at a meeting (Localism Act 2011).

*Please use the form below to state in which Agenda Items you have an interest.*

*If you have a disclosable pecuniary or other interest in an item, please indicate whether you wish to speak (refer to Farnham Town Council's Code of Conduct for details)*

As required by the Localism Act 2011, I hereby declare, that I have a disclosable pecuniary or personal interest in the following matter(s).

FULL COUNCIL: 25 June 2020

Name of Councillor .....

	<b>Nature of interest (please tick/state as appropriate)</b>		
<b>Agenda Item No</b>	<b>I am a Waverley Borough Councillor/Surrey County Councillor*</b>	<b>Other</b>	<b>Type of interest (disclosable pecuniary or Other) and reason</b>

\* Delete as appropriate



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### Prayers

Prior to the meeting prayers will be said by Michael Hall of The Wey Church, Farnham. Councillors and members of the public are welcome to attend.

### 1 Apologies

To receive apologies for absence.

### 2 Disclosures of Interest

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any disclosable pecuniary or other interests, or of any gifts and hospitality, in line with the Town Council's Code of Conduct.

#### NOTES:

- (i) *The following councillors have made a general non-pecuniary interest declaration in relation to being councillors of Waverley Borough Council: Cllrs Beaman, Blishen, Cockburn, Dickson, Edmonds, Gray, Hesse, Macleod, Martin, Merryweather, Mirylees, Neale, and Ward.*
- (ii) *The following councillor has made a general non-pecuniary interest declaration in relation to him being a councillor of Surrey County Council: Cllr Macleod.*
- (iii) *Members are requested to make declarations of interest, on the form attached, to be returned to [customer.services@farnham.gov.uk](mailto:customer.services@farnham.gov.uk) by 5pm on the day before the meeting.*

*Members are reminded that if they declare a pecuniary interest they must leave before any debate starts unless dispensation has been obtained.*

### 3 Minutes

**(Pages 7 - 14)**

To sign as a correct record the minutes of the Farnham Town Council meeting held on 14<sup>th</sup> May 2020.

**Appendix A**

### 4 Questions and Statements by the Public

In accordance with Standing Order 10.1, the Town Mayor will invite members of the public present to ask questions or make statements.

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

**5 Town Mayor's Announcements**

To receive the Town Mayor's announcements.

**6 Questions by Members**

To consider any questions from councillors in accordance with Standing Order 9.

**Part 1 - Items for Decisions**

**7 Appointment of Councillors to Working and Task Group Member Vacancies**

To consider appointments for vacancies in Working and Task Groups:  
Cemeteries and Appeals Working Group  
Community Enhancement Working Group  
Wellbeing Task Group

**8 Working Group Notes (Pages 15 - 34)**

To receive the notes and any recommendations of the following Working Groups:

- i) Tourism and Events held on 3<sup>rd</sup> June 2020 **Appendix B**
- ii) Community Enhancement held on 10<sup>th</sup> June 2020 **Appendix C**
- iii) Cemeteries and Appeals held on 11<sup>th</sup> June 2020 **Appendix D**
- iv) Strategy and Finance held on 16<sup>th</sup> June 2020 **Appendix E, Annex I**

**9 Planning and Licensing Applications (Pages 35 - 58)**

To receive the notes of the Planning & Licensing Consultative Group meetings held on:  
18<sup>th</sup> May, 1<sup>st</sup> June and 15<sup>th</sup> June 2020. **Appendices F, G, H**

**Part 2 - Items to Note**

**10 Actions taken under the Scheme of Delegation**

Council to note the following decision was made on 18<sup>th</sup> June 2020.  
Noting the agreement with Surrey County Council to fund up to £30,000, and in order to manage the temporary infrastructure to assist the safety of pedestrians and support businesses as they reopen following the Covid-19 outbreak, Council, under delegated decision making processes agrees to:

- 1) Purchase additional CCTV cameras at a cost of £13,986+vat;
- 2) Purchase an upgrade to the Milestone Software to enable traffic counting at a cost of £12,490+vat;
- 3) Waive Standing Orders Contracts in order that the two elements of the works can be undertaken by the Council's current CCTV supplier Shield Integrated Solutions;
- 4) Commit a contribution of £5,000 (which may be payable from the Section 106 contributions for CCTV) from FTC.

**11 Reports from Other Councils**

To receive from Councillors any updates on matters affecting Farnham from Waverley Borough Council and Surrey County Council.

**12 Reports from Outside Bodies**

To receive from Members any verbal reports on Outside Bodies where they represent Farnham Town Council.

**13 Date of Next Meeting**

**14 Exclusion of the Press and Public**

TO PASS A RESOLUTION to exclude members of the public and press from the meeting at Part 3 of the agenda (if required) in view of any confidential items under discussion.

### **Item 3 - Confidential Items**

**15 Any confidential matters (if required) arising from discussions of the Working Group notes.**

Council Membership:

Pat Evans (Mayor), Alan Earwaker (Deputy Mayor), David Attfield, David Beaman, Roger Blishen, Carole Cockburn, Sally Dickson, Paula Dunsmore, Brian Edmonds, John "Scotty" Fraser, Michaela Gray, George Hesse, Andy MacLeod, Michaela Martin, Mark Merryweather, Kika Mirylees, John Neale and John Ward